

**Vin Debut, LLC**  
**“Spillover Room”**  
**Private Event Contract**

Date of Contract \_\_\_\_\_

This is a contract for services and agreement to pay for services in accordance with the terms set forth herein, between Vin Debut, LLC and

Group Name (Customer) \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Phone: Daytime: \_\_\_\_\_

Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

**DATE OF EVENT:** \_\_\_\_\_

**Starting Time of the Event** \_\_\_\_\_

**Ending Time of the Event** \_\_\_\_\_

Estimated Number of Guests \_\_\_\_\_

**Terms of the Contract:**

In consultation with Vin Debut, LLC, the Customer shall select a food and beverage menu tier. The costs for the menu options selected shall be summarized in the Financial Summary herein. Vin Debut, LLC reserves the right to substitute items (including but not limited to food, wine and beer) that become unavailable or exceed reasonable market prices.

Confirmation of Reservation: Confirmation is not made until Vin Debut, LLC receives deposit.

Payment and Method of Payment Deposit: A security deposit of \$250 by check/cash is required to secure your date and will be applied to your final bill. The balance will be due at the close of the event.

Final Payment is due at the conclusion of the event. We do not split checks for private events; one check or credit card please. We only accept local checks with proof of identification only.

Cancellation and Deposit Forfeiture Policy:

The following cancellation and deposit forfeitures apply:

Party cancelled 29 days or more before the event: 100% refund of deposit.

Party cancelled 22 days to 28 days before the event: 75% refund of deposit.

Party cancelled 15 days to 21 days before the event: 50% refund of deposit.

Party cancelled 1 day to 14 days before the event: 0% refund of the deposit.

Days are measured in 24 hour increments counting backwards from the start time of your event.

Final Guest Count: If your guest count exceeds the number previously agreed upon, there will be an additional charge of \$60 for each additional guest.

If your guest count is less than the number previously agreed upon, you will still be charged the fixed price.

All guests must be at least 21 years old with valid photo identification.

Smoking of any kind is not allowed (including e-cigarettes): If your guests wish to smoke, it must be done outside the bar, 20 feet from the door or at the curb.

Deliveries: If you wish to have flowers or desserts delivered to us for your event, make sure to clear it with the manager for appropriate delivery time.

**Price Break Down:**

**Food and Beverage Charge Per Person (\$60)** \_\_\_\_\_

Number of Guests \_\_\_\_\_

Subtotal Food and Beverage Charge \_\_\_\_\_

**Optional Food Charges \$15 / Plate**

Number of Smoked Salmon platters \_\_\_\_\_

Number of Steak Tartar \_\_\_\_\_

Subtotal Optional Food Charges \_\_\_\_\_

**Tax** (8.75% of the total) \_\_\_\_\_

**Gratuity** (20% of food and beverage charges) \_\_\_\_\_

**Grand Total** \_\_\_\_\_

**Deposit \$250 :** \_\_\_\_\_

Credit Card Number : \_\_\_\_\_

Expiration Date \_\_\_\_\_

CCV \_\_\_\_\_

I agree to the above terms and conditions:

Signed name : \_\_\_\_\_

Printed name : \_\_\_\_\_